



Putnam County Operation Life

P.O. Box 513
Greencastle, IN 46135

Phone: 765-653-3600
Fax: 765-653-5893

March 18, 2008

Putnam County Operation Life is currently hiring both full-time and part-time personnel. Operation Life covers emergency and non-emergency transports for all of Putnam County (mid-way between Indianapolis and Terre Haute). Operation Life has been in business since 1974 and staffs both ALS and BLS ambulances. Two ALS ambulances are in service for 24 hours per day and a third is in service from Noon to 0800. A fourth BLS ambulance is scheduled from 0800-1800 during weekdays. Run volume is about 11 transports per day. Full-time benefits include paid time off, health insurance coverage (premiums fully covered), tuition reimbursement for EMS training, and many other benefits.

We are currently seeking to hire:

Operations Manager

This position is directly responsible for the day to day operations of four daily ambulances. The position oversees scheduling, vehicle maintenance, supplies, and all other aspects of operations. The position reports to the Executive Director and supervises about 35 field staff. Preference for paramedic certification and individuals willing to relocate within Putnam County but would consider waivers for an individual that was otherwise qualified. Management experience is preferred but aptitude and capability will be considered strongly. The pay for the Operations Manager position is \$48,000 per year salaried.

Paramedics

Operation Life is seeking both full-time paramedics as well as part-time paramedics. Full-time shifts include set days, rotation (ABC), and float. Part-time are scheduled monthly based upon availability submitted. Shifts available include 10 hour, 12 hour, 24 hour, and 20 hour. Beginning pay is \$10.50 per hour but will be adjusted for EMS experience.

EMTs

Operation Life is seeking part-time EMTs as well. Part-time EMTs are scheduled monthly based upon availability submitted and can also fill in PRN. Shifts available include 10 hour, 12 hour, 20 hour and 24 hour. Beginning pay is \$8.25 per hour but will be adjusted for EMS experience.

For further information, please contact Executive Director Kraig Kinney at 765-653-3600 or via e-mail at kkinney@olambulance.com